



REQUEST FOR LIVE SCAN SERVICE

CalNorth Soccer



Applicant Submission

ORI (Code assigned by DOJ)

BCYW

Contract Code (For use at Biometrics4all SAM locations Only)

CAYOCA YOUTH SOCCER ASSOC

Agency Authorized to Receive Criminal Record Information

1040 SERPENTINE LANE STE 201

Street Address or P.O. Box

PLEASANTON

City

CA 94566

State ZIP Code

Volunteer

Authorized Applicant Type

COACH

Type of License/Certification/Permit OR Working Title

15687

Mail Code (five-digit code assigned by DOJ)

Contact Name (mandatory for all school submissions)

Contact Telephone Number

Applicant Information:

Last Name

Other Name

(AKA or Alias) Last

Date of Birth

Sex Male Female

Height

Weight

Eye Color

Hair Color

Place of Birth (State or Country)

Social Security Number

Home

Address Street Address or P.O. Box

First Name

Middle Initial

Suffix

First

Suffix

Driver's License Number

Billing

Number

N/A

(Agency Billing Number)

Misc.

Number

(Other Identification Number)

City

State

ZIP Code

OCA Field / Your Number:

Mandatory Field

District Number		League Number		Club Number	

OATI:

For Resubmission Only

Level of Service: DOJ Only

Name of Operator

Date

Transmitting Agency

LSID

ATI Number

Do Not Collect. No Fee is Due.
Amount Collected/Billed



Need Help?

Locations: www.CapitalLiveScan.com
Questions: contactus@capitalivescan.com
Support: 1-877-288-5519

Upon registering in Cal North's Data Management System as a team administrator, board member, staff member, or another volunteer, and printing out the Request for Live Scan Form, you must:

1. Either go to a league sponsored event or an approved Live Scan vendor to be fingerprinted
2. Complete your Safe Sport Core/Refresher training
3. Complete Introduction to Safe and Healthy Playing Environments (the Safe and Healthy Playing Environments course has replaced the CDC's HeadsUp Concussion Training)

Completing Live Scan

Contact your league for information regarding upcoming league fingerprinting events.

If your league is not holding a fingerprinting event, visit https://www.applicantservices.com/live_scan_locations to locate an approved vendor that is in your area. If you go to an approved vendor, your League/Club will be billed for the fingerprinting. If you go to a vendor that is not approved and found using the link above, you will have to pay the vendor fee for the fingerprinting unless your League/Club has made other arrangements and your League/Club will be billed for the processing of the results.

Prior to arriving at a Live Scan location:

1. Ensure that all Applicant and Home Address data fields are correctly filled out
2. Verify that the District, League, Club, and Admin ID numbers are correct. Contact your Registrar if you do not know your District/League/Club and Admin ID number
3. Sign and date the form and take the form with you to the Live Scan location
4. You will need to provide a current valid photo ID (eg: California Driver's License, California ID card, out-of-state driver's license, Military Id, passport, Resident Alien Card)

If going to an approved Capital Live Scan vendor:

1. The Contract Code will be used to identify Cal North as the organization
2. After being fingerprinted, obtain the ATI number from the vendor for your records

If there is not a Capital Live Scan location in your area you may go to any vendor that is certified and approved by the Department of Justice. The following information will need to be provided:

1. Cal North ORI Code: AE689
2. The organization is Cal North, 1040 Serpentine Lane, #206, Pleasanton, CA 94566
3. Level of Service is DOJ
4. OCA Number
5. After being fingerprinted, obtain the ATI number from the vendor for your records

For questions pertaining to your live scan results, please contact your league or club. You may also check the status of your fingerprint submission by visiting

<https://applicantstatus.doj.ca.gov/>.

Completing Safe Sport Training

1. To complete Safe Sport training you must go to the US Soccer Learning Center and complete the Safe Sport training.
2. Please use this link:
<https://learning.ussoccer.com/coach/courses/available/29/details/5606>
3. If you do not have an account, please make sure to create a new account
4. When creating your account, you must use the same info you used when you registered in the Cal North registration system i.e. First name, last name, email address, etc.. must match

Completing Introduction to Safe and Healthy Playing Environments Training

1. To complete training you must visit the US Soccer Learning Center and take the Introduction to Safe and Healthy Playing Environments
2. Please use this link:
<https://learning.ussoccer.com/coach/courses/available/32/details/6165>
3. If you do not have an account, please make sure to create a new account
4. When creating your account, you must use the same info you used when you registered in the Cal North registration system, i.e. First name, last name, email address, etc.. must match